

GI-457/81-1-14

संज्ञा निशुद्धि

No. 391 /MS/OG/2014

BY SPEED POST

19-8-2014

Government of Odisha  
General Administration Department

VACANCY CIRCULAR

( अजय को श्रीवास्तव )

विशेष कार्यधिकारी

मुख्य सचिव

No. GAD-FE-ST-0023-2014

/Gen. Bhubaneswar, Dated the 8<sup>th</sup> August, 2014

From:

Shri N. C. Mishra, OAS(SAG)  
Additional Secretary to Government  
Tel: 0674- 2322369, Fax: 0674- 2393721.

To  
8379/2580114  
DC(AKS)/607

26. The Chief Secretary,  
Government of Uttarpradesh,  
Lucknow.

(List enclosed)

**Sub: Invitation of applications from the eligible and willing persons for appointment as Administrative Members in the Odisha Administrative Tribunal.**

Sir/Madam,

I am directed to say that a vacancy circular was issued in this Department letter No.14182 dated 16.5.2014 ( copy enclosed ) inviting applications from the eligible and willing persons by 15.7.2014 for filling up two posts of Administrative Members in the Odisha Administrative Tribunal. Receipt of the applications for the aforesaid post is now extended up to 15.9.2014. It is, therefore, requested to kindly circulate the vacancy amongst the eligible persons under your control so as to receive the applications on or before the extended date i.e. 15.9.2014.

Yours faithfully,

*[Signature]*  
Additional Secretary to Government

Memo No. 21982 /Gen Date: 8-8-2014

Copy forwarded to the Secretary to Government of India, Department of Personnel & Training, North Block, New Delhi / Registrar, OAT, Bhubaneswar for information.

*[Signature]*  
Additional Secretary to Government

Memo No. 21983 /Gen Date: 8-8-2014

Copy forwarded to the Head, State Portal Group, Odisha Secretariat, Bhubaneswar for information and necessary action.

He is requested to upload this advertisement in the official website of G.A. Department immediately.

*[Signature]*  
GAD-FE-ST-0023.pdf

*[Signature]*  
Additional Secretary to Government

1-9-14  
(सचिव कार्यालय में यानव)  
मुख्य सचिव  
नियुक्ति विभाग  
उत्तर प्रदेश शासन

6662/1581/6  
JS(S)/17-1

1-9-14  
(राजीव कुमार)  
प्रमुख सचिव  
नियुक्ति विभाग  
उत्तर प्रदेश शासन

1-9-14

श्री सुधीर  
01/09/14

BY SPEED POST

**Government of Odisha  
General Administration Department**

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VACANCY CIRCULAR

No. 14182 /Gen. Bhubaneswar, Dated the 16<sup>th</sup> May, 2014  
GAD-FE-ST-0023-2014

From:

Shri N. C. Mishra, OAS(SAG)  
Additional Secretary to Government  
Tel: 0674- 2322369, Fax: 0674- 2393721.

To

(List enclosed)

**Sub: Invitation of applications from the eligible and willing persons for appointment as Administrative Members in the Odisha Administrative Tribunal.**

Sir/Madam,

I am directed to say that one Division Bench of Odisha Administrative Tribunal consisting of one Judicial Member and one Administrative Member has been constituted in this Department Notification dated **18.2.2014**. Further one vacancy in the position of Administrative Member in Odisha Administrative Tribunal is arising on **14.3.2015**. The State Govt. have decided to invite applications from the eligible and willing persons for filling up **two posts of Administrative Members** in the OAT. The Odisha Administrative Tribunal has its Principal Bench at Bhubaneswar and the Permanent Bench at Cuttack. The post carries the pay scale of Rs.80,000/- (fixed) reduced by the gross amount of service pension and such other allowances on Rs.80,000/- .

2. The following provisions of the Administrative Tribunals (Amendment) Act, 2006 are quoted below for guidance;

(i) The conditions of service of the Member, OAT shall be the same as applicable to Judges of the High Court.

(ii) A person shall not be qualified for appointment as an Administrative Member, unless he has held for at least two years the post of Secretary to the Government of India or any other post under the Central or State Government and carrying the scale of pay which is

not less than that of a Secretary to the Government of India for at least two years or held a post of Additional Secretary to the Government of India for at least five years or any other post under the Central or State Government carrying the scale of pay which is not less than that of Additional Secretary to the Government of India at least for a period of five years.”

Provided that the officers belonging to All India services who were or are on Central deputation to a lower post shall be deemed to have held the post of Secretary or Additional Secretary, as the case may be, from the date such officers were granted proforma promotion or actual promotion whichever is earlier to the level of Secretary or Additional Secretary, as the case may be, and the period spent on Central deputation after such date shall count for qualifying service for the purposes of this clause”.

(iii) A Member shall hold office as such for a term of five years from the date on which he enters upon his office extendable by one more term of five years, provided that no Member shall hold office as such after he has attained the age of sixty-five years.

(iv) Where a serving Government officer is appointed as a Member, he shall be deemed to have retired from the service to which he belonged on the date on which he assumed the charge of the Member but his subsequent service as Member shall, at his option, be reckoned as a post-retirement re-employment counting for pension and other retirement benefits in the service to which he belonged.

3. It is requested that the above vacancy may kindly be circulated for wide publicity and name of such eligible persons who are willing to be considered for the post of Administrative Member in the OAT may be forwarded along with their applications/bio-data in the enclosed Annexure as well as the information on the following points. While forwarding the application, it may be certified that the person fulfils the eligibility criteria. The persons may indicate their preference to join the Tribunal either against the existing vacancy or against the vacancy to be available on 14.3.2015.

- (a) It should be clearly stated that the person(s) is/are clear from vigilance angle. In case any penalty had been imposed in the past against any officer under the relevant Service Rules, the details of the same may also be furnished.
- (b) Original CR dossiers, failing which certified copies of Confidential Reports for the last ten years in respect of recommended officers, may also be sent positively along with the applications.

(c) Interested officers may also send advance copies of their applications. Advance copies of the applications would be considered only if the actual applications are later received with all the above necessary requirements from the cadre controlling authorities.

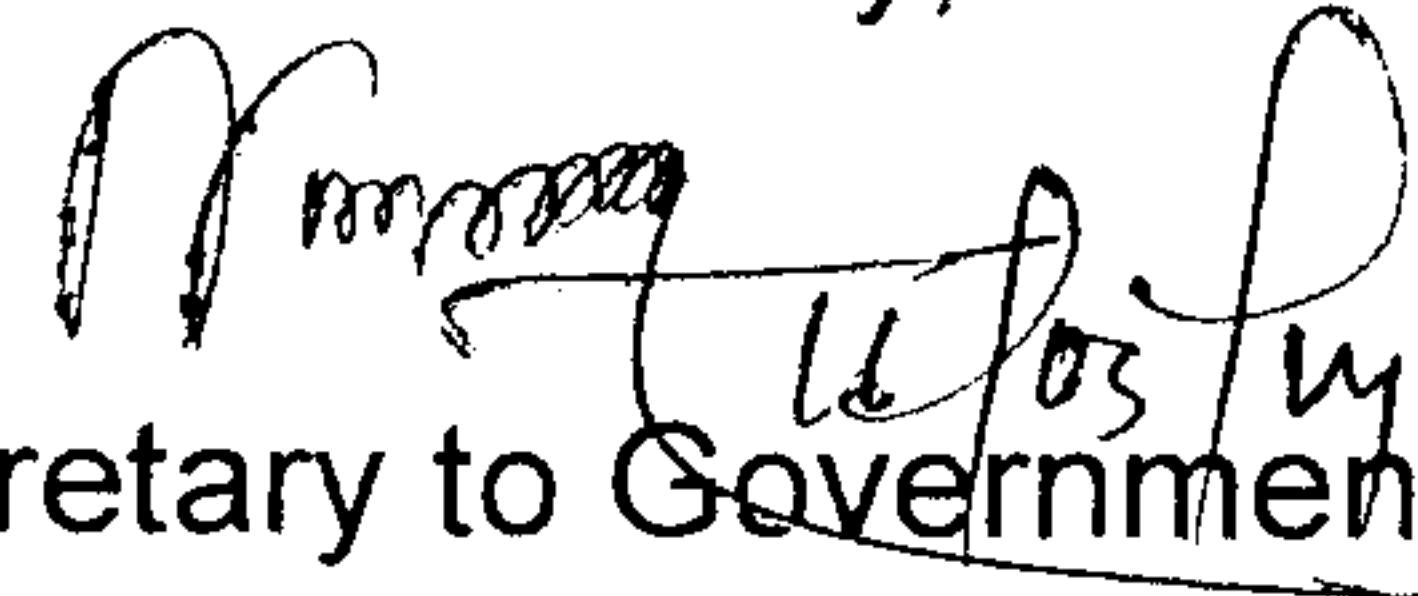
4. Retired officers may send their applications directly.

5. The applications should reach the Special Secretary to Government of Odisha, General Administration Department, Odisha Secretariat, Bhubaneswar- 751 001 on or before 15.7.2014. Applications received after the due date will not be entertained. Applications/bio-data which are found incomplete and information required under para 3 (a)(b) are not received shall be summarily rejected.

6. It has also been our experience in the past that sometimes persons selected for appointment seek extension of time on one pretext or the other and quite often decline to join later without cogent reasons which would vitiate the entire selection exercise. It is, therefore, requested that particulars of only those persons may be forwarded who, once selected, will be joining the Odisha Administrative Tribunal.

This vacancy circular is being uploaded in this Department website [www.orissa.gov.in/ga/](http://www.orissa.gov.in/ga/) and also going to publish in English and Odia dailies.

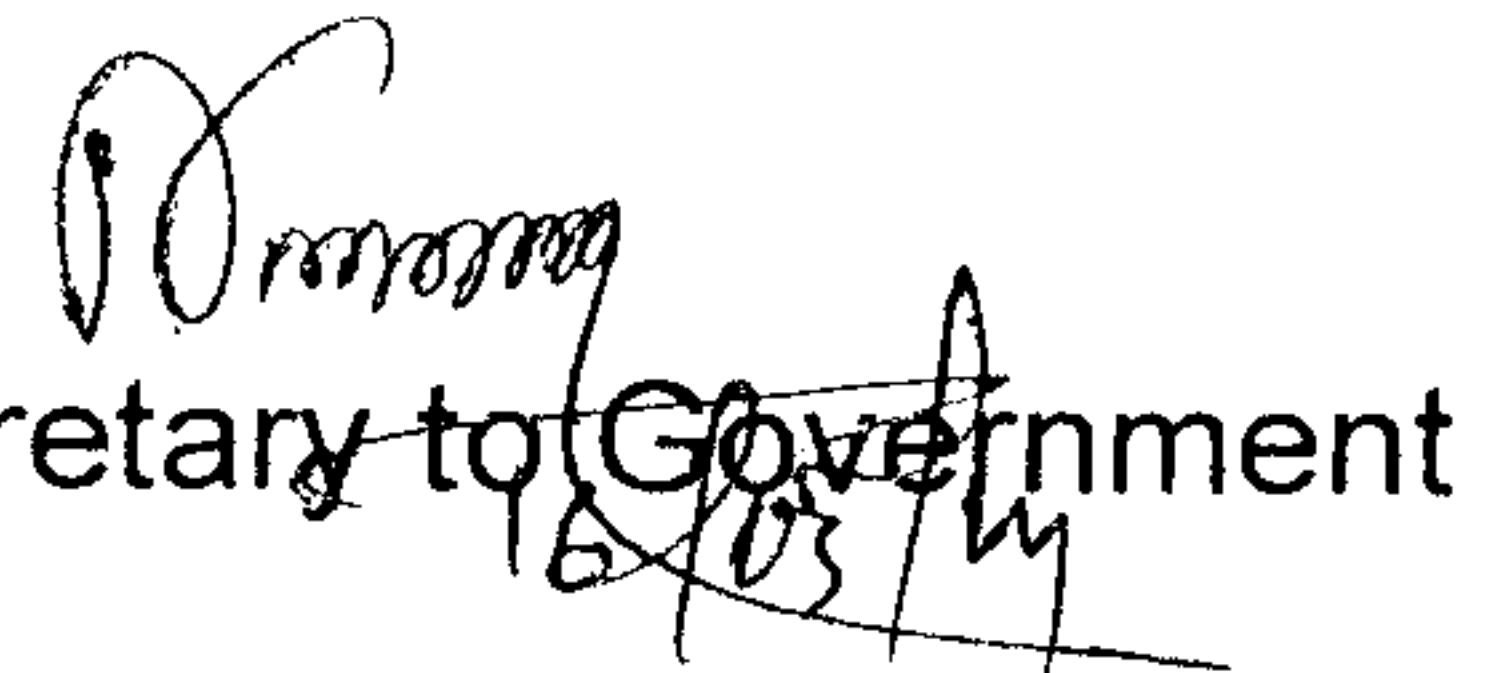
Yours faithfully,



Additional Secretary to Government

Memo No. 14183 / Gen Date: 16.5.2014

Copy forwarded to the Secretary to Government of India, Department of Personnel & Training, North Block, New Delhi / Registrar, OAT, Bhubaneswar for information.

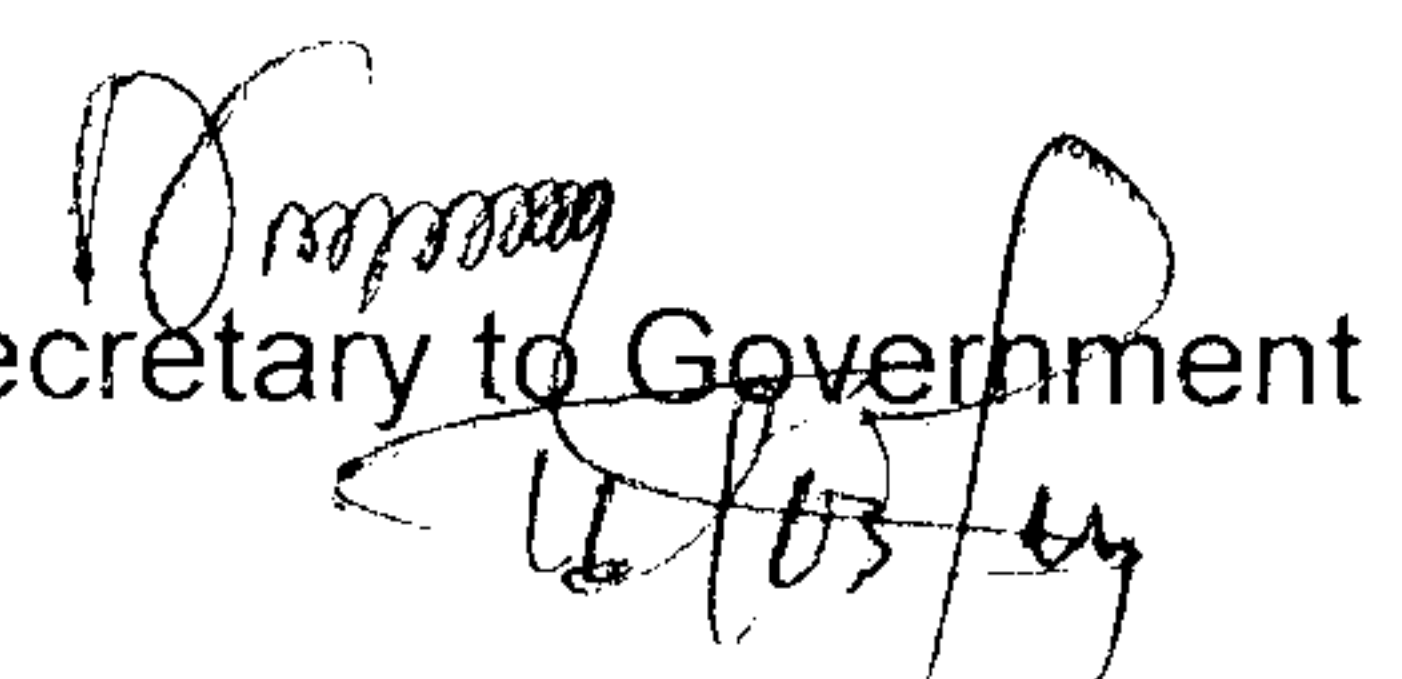


Additional Secretary to Government

Memo No. 14184 / Gen Date: 16.5.2014

Copy forwarded to the Head, State Portal Group, Odisha Secretariat, Bhubaneswar for information and necessary action.

He is requested to upload this advertisement in the official website of G.A. Department immediately.



Additional Secretary to Government

**ANNEXURE**

**PARTICULARS/BIO-DATA FOR THE POST OF ADMINISTRATIVE MEMBER IN THE ODISHA ADMINISTRATIVE TRIBUNAL**

1. Name
2. Date of birth
3. Educational Qualification
4. Whether the candidate is
  - (a) A member of All India Service or Central Service or
  - (b) A member of any State Civil Service or
  - (c) Any other category/service

(in case of an All India Service/Central Service, the name of the service, year of allotment and cadre, if any, along with the date from which in Grade-I or Group-A or Class I as the case may be should be mentioned. In case of State Service, the name of the State service and the date from which the candidate is in Grade I or Group A or Class I as the case may be, should be mentioned)

5. Date of superannuation
6. Designation of Present/Last post held :  
(Office, Residential, Correspondence Address along with Telephone Number, Mobile Number and Email ID)

7. Details of post(s) held (indicated below) qualifying for appointment as Administrative Member.
  - (a) **Secretary to Govt. of India or equivalent post(s)**

<u>Name of the post(s)</u>	<u>Scale of pay</u>	<u>From</u>	<u>To</u>
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(b) **Additional Secretary to Govt. of India or equivalent post(s)**  
Name of the post(s)                      Scale of pay                      From                      To

(c) In case of central deputation to a lower post, the details of post(s) held, scale of pay, date of proforma promotion/actual promotion, period spent on Central deputation etc.

8. (a) Details of special knowledge and experience in dealing with establishment matters and service laws.

(b) Details of quasi-judicial experience.

9. Preference to join ;-

- (i) Against the existing vacancy of the year 2014
- (ii) Against the vacancy to be available on 14.3.2015
- (iii) Against both the vacancies

The information furnished above is correct to the best of my knowledge and belief.

(SIGNATURE)

(NAME .....)