

जिश्नु बरुआ, भा.प्र.से.  
Jishnu Barua, IAS  
संयुक्त सचिव  
JOINT SECRETARY  
TEL : 26106314



सत्यमेव जयते

मुख्य सचिव  
उत्तर प्रदेश शासन।

फ.नं. 15/11/2016  
8+5

भारत सरकार  
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय  
कार्मिक और प्रशिक्षण विभाग  
प्रशिक्षण प्रभाग  
ब्लॉक-4 पुराना जेएनयू कैम्पस  
नया महरौली रोड नई दिल्ली-110067  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  
Training Division  
Block-IV, Old JNU Campus  
New Mehrauli Road, New Delhi-110067

D.O. No. T-21016/5/2016-Acad. Desk

Dated: 26<sup>th</sup> November, 2016

15/12/2016  
V&S, Dear Sir,  
V&S(A&T), 2008

Lal Bahadur Shastri National Academy of Administration, Mussoorie is a premier training institute for IAS officers. It has the responsibility to conduct Foundation Training for AIS and other Group 'A' Central Services officers and Induction training programme for IAS officers.

Besides this, the Academy has been entrusted to conduct various phases of mandatory Mid-Career Training Programme for IAS officer at different stages of their service and short Induction training Programme for officers promoted to the IAS.

2. These training programmes in the Academy are coordinated by Deputy Directors and Joint Directors who are on deputation from IAS and other Group 'A' Services. The quality of training is largely dependent on having a capable team of Joint Directors/Deputy Directors.

Thus, Academy needs officers who have experience in the field of development administration, qualities of head and hearts to inspire youngsters joining the service and aptitude for teaching and training.

3. At present, the Academy has a sanctioned strength of two Joint Directors which are likely to get vacant w.e.f. 01.04.2017 and both the posts need to be filled up urgently. The officers to the post of Joint Directors in the Academy are primarily drawn from the IAS of Joint Secretary level in GOI under Central Staffing Scheme. The AIS officers posted in the Academy are incentivized by a total central deputation tenure of 7½ years and a training allowance of 30% of basic pay as per 6<sup>th</sup> CPC. In addition only half of the time spent in the Academy is counted towards the central deputation tenure of 5 years which also enables officers to do a stint in a Ministry in Delhi during the deputation period.

9.12.16  
संयुक्त सचिव  
विशेष सचिव  
नियुक्ति विभाग  
उ० प्र० शासन।

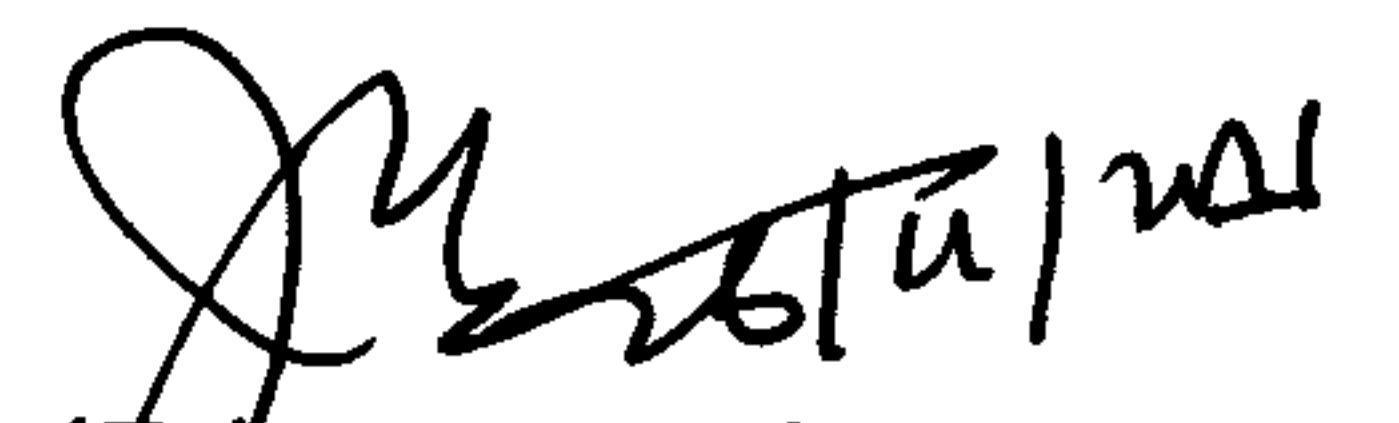
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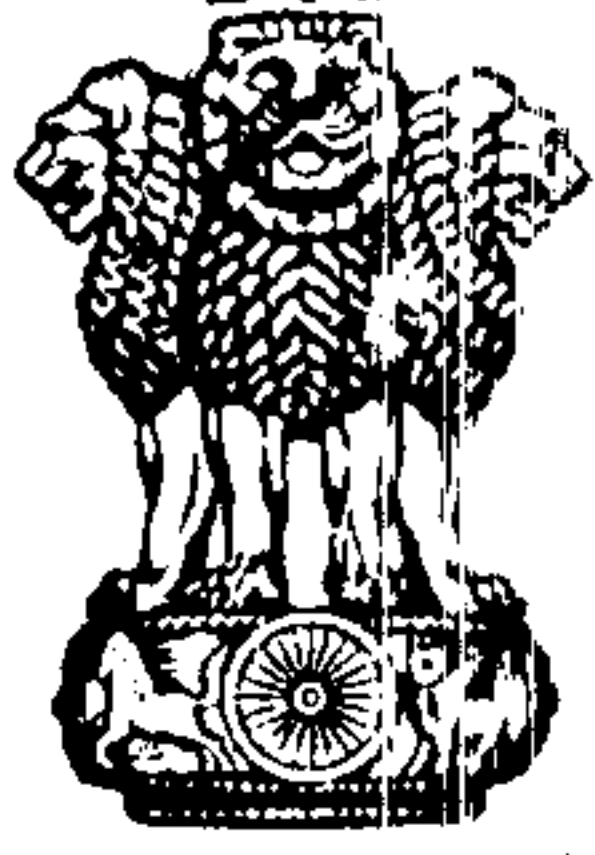


4. I request you to kindly circulate these vacancies among the IAS officers of Joint Secretary level in GoI. Officers who are interested may send a mail along with a brief CV to Director, LBSNAA ([krajeev.up@nic.in](mailto:krajeev.up@nic.in)) or Joint Director, Smt. Jaspreet Talwar ([jaspreet.talwar@ias.nic.in](mailto:jaspreet.talwar@ias.nic.in)) so that an interaction session of the concerned officer (s) may be organized with the Officer-trainees and/or faculty at the Academy and proceed further in the matter. At that stage of selection, I would request your support by way of an NOC to GoI for the deputation of the concerned officer to the post of Joint Director in the LBSNAA, Mussoorie.

  
Yours Sincerely,

  
(Jishnu Barua)

Shri Rahul Bhatnagar  
Chief Secretary  
Government of Uttar Pradesh  
Lal Bahadur Shastri Bhawan  
UP Secretariat, Lucknow,  
Uttar Pradesh-226 001



सत्यमेव जयते

No. 14545 MS/GI/2016

RAJIV KUMAR  
Establishment officer  
& Additional Secretary  
Tel : 23092370  
Fax: 23093142

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(राहुल कटनगर)  
मुख्य सचिव  
उत्तर प्रदेश शासन।

स.नं- 10/दो-1-2017  
भारत सरकार

कार्मिक और प्रशिक्षण विभाग  
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय  
नोर्थ ब्लॉक, नई दिल्ली - 110001

GOVERNMENT OF INDIA  
DEPARTMENT OF PERSONNEL & TRAINING  
MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES  
AND PENSIONS  
NORTH BLOCK NEW DELHI-110001  
D.O. No. 32/2017-EO(MM.II)

Dated: 22<sup>nd</sup> December, 2016

फ.नं- 15/100/2017  
856

Dear Sir / Madam,

I am writing to invite nominations of officers for appointment on deputation to posts under the Central Staffing Scheme (CSS) for the year 2017. The detailed guidelines for nominating suitable officers are given in Appendix-I. I would request that the guidelines are strictly adhered to while forwarding the applications of officers.

2. At the outset, I would like to draw your attention to the Central Deputation Reserve (CDR) statement as on 1<sup>st</sup> November, 2016 enclosed with this letter (Appendix II). The Central Deputation Reserve (CDR) of each State Cadre determines the extent to which officers could be sent on deputation to the Government of India. While there is a general shortage of IAS Officers at Deputy Secretary/Director level, you may like to recommend a sufficiently large number of officers for appointment to posts at Deputy Secretary/Director under the Government of India at least in proportion to actual strength so as to share the shortage proportionately between the Centre & the States.

3. You would agree that the movement of the officers from the States to the Centre and back is also crucial for building up the capabilities at the State level and contributing towards developing national perspectives at the decision-making levels in the Government of India. It would, therefore, be appropriate if a conscious attempt is made to forward the names of officers for deputation under Government of India in such a manner that every eligible officer has an opportunity to serve at the Centre at least once at the middle management level.

4. Considerable processes are gone through before an officer is appointed under the CSS. However, very often, the Cadre Controlling Authorities (CCAs) withdraw the names of officers from offer at a later stage. This results in undue delay in the placement of officers under the CSS. Therefore, you are earnestly requested to ensure that an officer, once placed on the offer list, continues to be available for consideration throughout the year.

5. The Government of India has been following a policy of debaring an officer for five years, if, he/she fails to join the post under the CSS either on personal grounds or the refusal of the Cadre to relieve him. It may be noted that withdrawal of the name of an officer after a panel has been recommended by the Civil Services Board results in debarment for five years. As per instructions contained in letter No. 14/1/98-FA(UN), dated 26.2.1998 and No.1/1/2003-FAS, dated 8.5.2003 of the DoPT, an officer who is debarred from being taken on deputation to a post under the CSS is also to be debarred from being given Cadre Clearance for foreign assignments/consultancies abroad during the period of debarment. Therefore nomination of officers debarred from central deputation may not be forwarded for appointment to posts under the CSS till the period of debarment is over.

6. I would request you to pay particular attention to the following points, while forwarding the names of officers for appointment, under the CSS:-

- (i) Sufficient names of women and SC and ST Officers may be sponsored so that adequate representation can be provided to them on posts under the CSS.
- (ii) Officers whose names are offered should have completed the necessary 'cooling off'.

10446/PSO/16

YS (S)



सूचना  
का अधिकार

(किशन सिंह अरोड़ा)  
आवर मुख्य न्यायाधीश  
नियुक्ति एवं कार्मिक विभाग  
उत्तर प्रदेश शासन

JS (AKO) SO-

02-01-17

04/01/17  
http://persmin.gov.in  
22-3-17

(iii) The APARs completed upto 31.03.2016 are sent simultaneously as it will be difficult to retain the names of officers with incomplete APARs.

7. An officer being nominated should be willing to serve anywhere in India; preference of an officer for a particular station(s) on account of personal reasons, if any, may be explicitly indicated. The Officers should also indicate three preferences for Departments/Ministries where they would like to work under the CSS. However, actual appointments will be subject to availability of posts and the suitability of officers for the posts.

8. The online application form for applying for the CSS for the year 2017 is available on the Ministry's website, <http://www.persmin.gov.in>. The format of the application form is enclosed. Annexure I of the form along with photograph needs to be filled online by the officer. Annexure II, III and IV have to be filled online by the Nodal Officer designated for this purpose by the CCA and forwarded online to DoPT.

9. Only those applications that have been validated electronically by the Nodal Officers will be accepted for retention. All the Nodal Officers may be requested to ensure that details in Annexure-I to IV are duly filled in and complete in all respects. In case of change of the existing Nodal Officer, details along with e-mail I.D. of the Nodal Officer may be intimated to this Office.

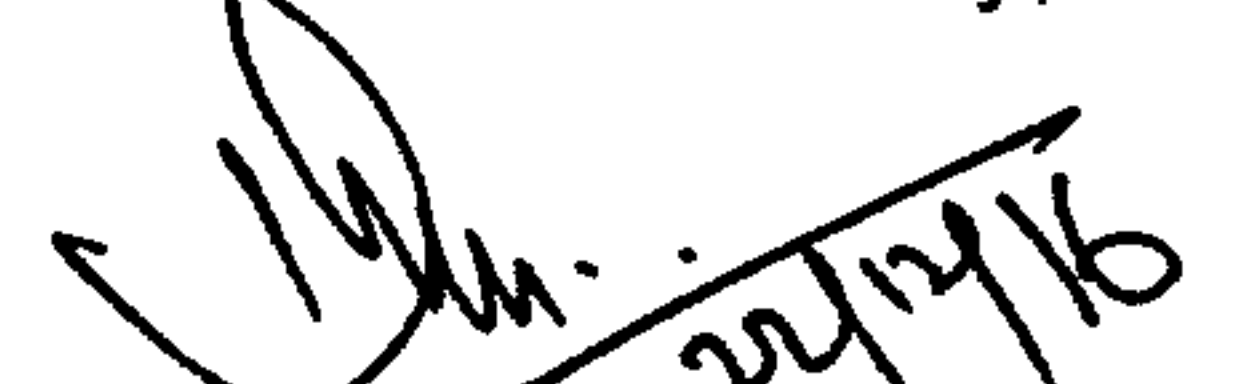
10. It is observed that the applications of officers, who have applied for the CSS, are often forwarded for some other posts without consulting O/o the Establishment Officer. It is, therefore, requested that the names of officers forwarded for retention under CSS may not be recommended for some other posts without consulting this Division.

11. The extant Rules relating to the CSS permit officers in the higher pay scale in their parent cadres to come on deputation under CSS in lower pay scale. Extant Rules and guidelines regarding fixation of pay under Central Staffing Scheme would apply. Officers retained at Deputy Secretary level may get the benefit of pay fixation at higher level on grant of NFSG in their cadres & may be re-designated as Director on completing 14 years of service as on 1<sup>st</sup> July of that year.

12. The names of officers nominated for Joint Secretary level for CSS may kindly be sent to Deputy Secretary (SM) and those for Deputy Secretary/Director level may be sent to Director (MM) in the EO Division. I would request you to forward the names keeping in view the above mentioned requirements, by 31<sup>st</sup> January, 2017. Given the procedural delays in receiving offers from the CCAs and consequential delays in finalizing the 'Offer List' for the year 2017, we presume your concurrence in operating the 'Offer List' of 2016 till 31.03.2017.

*with regards*

Yours sincerely,

  
(Rajiv Kumar)

1. Chief Secretaries of All State Governments  
(By Name) (As per list enclosed).
2. Sh. Rajiv Mehrishi  
The Union Home Secretary- (In r/o IAS officers of AGMUT Cadre)  
Ministry of Home Affairs  
North Block, New Delhi

**Guidelines for the preparation of offer list for consideration for appointment to the posts of Joint Secretary/Director/Deputy Secretary in the Government of India during the year 2017.**

**ELIGIBILITY**

**(A) JOINT SECRETARY**

- (i) Officers adjudged suitable/empanelled for Joint Secretary equivalent level posts at the Centre, intimated to the Cadre Controlling Authorities.
- (ii) The officers of 1987 Batch may not be sponsored for deputation to Joint Secretary level posts as their empanelment at Additional Secretary level has become due.

**(B) DIRECTOR**

- (i) Officers who have completed 14 years of service and have been granted Non Functional Selection Grade in the Cadre in IAS.
- (ii) Officers of 2003 Batch will be eligible for appointment at the level of Director only w.e.f. 1<sup>st</sup> July, 2017.
- (iii) The officers of 2000 batch may not be offered for Central Deputation during the year 2017 as the empanelment at Joint Secretary level of officers of 2000 batch is likely to be taken up during the course of the year and hence they cannot be considered for placement at Director level any longer.

**(C) DEPUTY SECRETARY**

- (i) Officers who have completed 9 years of service in Group 'A'.
- (ii) Officers of 2008 Batch would be considered for appointment as Deputy Secretary only from July, 2017.

**COOLING OFF**

It may kindly be ensured that the names of only those officers are sponsored who have finished their prescribed 'cooling off'. An officer, who has previously been on deputation, will be considered for deputation under the Central Staffing Scheme only if he has completed mandatory 'cooling off' period as per extant guidelines. In the case of a woman officer whose husband is posted under the Government of India, 'cooling-off' period can be waived up to six months so that she may get posting at the station where her husband is posted.

The cooling off period would commence on the date on which the officer reports to his cadre on reversion from deputation including extended deputation arising out of proceeding on study leave, EOL, etc. while being on deputation without reverting to the cadre. The details of the 'cooling off' are to be given electronically in Annexure-III of the Application Form.