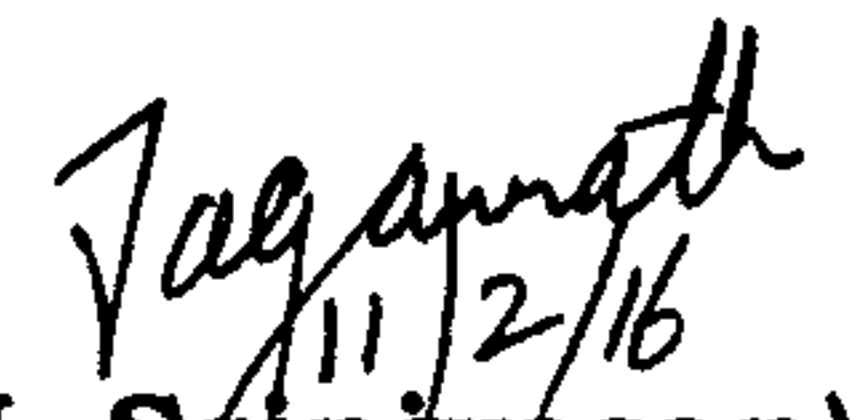


: 2 :

3. This post may be circulated amongst officers eligible to be appointed at the level of Deputy Secretary/Director in the Government of India. Names of willing and eligible officers who can be spared by the State Governments/Ministries/Departments may be forwarded/faxed to this Department along with **Cadre clearance, Vigilance clearance, detailed Bio-data, ACR Dossier and certified ACR grading for the last five years**. It may also be ensured that the "Cooling Off", after a previous stint on deputation, if any, is complete and the officer is eligible to be appointed on Central Deputation.

4. It is requested that the applications of the eligible candidates may please be forwarded so as to reach this Department by **14th March, 2016**.

Yours faithfully,


(J. Srinivasan)
Deputy Secretary (MM)

Copy to:

1. Department of Commerce (Ms. Rita A. Teotia, Secretary), Udyog Bhawan, New Delhi.
2. NIC Cell, DOP&T, for placing the circular on the Department's website under "What's New?" category.
3. PS to DS (MM): with a request to upload this circular through bulk e-mail system.