

No.20016/2/2014-SD.II

Government of India

Ministry of Agriculture

Department of Agriculture & Cooperation

Krishi Bhavan, New Delhi,

Dated the 12th June, 2015

24.6.15
(अजय के. श्रीवास्तव)
विशेष कार्याधिकारी
मुख्य सचिव
उ० प्र० शासन

- To
1. The Chief Secretary, All State Governments/UTs
 2. The Secretary (Agriculture), all State Governments/UTs
 3. All State Seed Corporation/State Seeds Certification Agencies/ Central & State Agricultural Universities, etc.
 4. Heads of all Semi-Governments/Research Institutes.

Subject : Filling up of two posts of Seed Technologist, one post of Administration Account Officer and one post of Private Secretary in the National Seed Research and Training Centre, Varanasi (Uttar Pradesh)-a subordinate office under the Department of Agriculture and Cooperation- Advertisement-regarding.

Sir,

I am directed to state that it is proposed to fill up of two posts of Seed Technologist, one post of Administration Account Officer and one post of Private Secretary in the National Seed Research and Training Centre, Varanasi (Uttar Pradesh). The mode of recruitment, eligibility, educational qualifications, experience and other eligibility conditions for the posts are as under:

1. Seed Technologist (Two post)

General Central Service, Group 'A', Gazetted, (non-ministerial) in the pay scale of Rs.Rs. 10000-325-15200/- (pre-revised) corresponding to Pay Band-3 of Rs.15600-39100 with Grade Pay of Rs.6600/- on deputation (including short term contract).

Eligibility:

Officers under the Central Government or State Governments or Union Territories or Agricultural Universities or Recognized Research Institutions or Autonomous Organizations or Semi-Government Organizations or Public Sector Undertakings:

(a) (i) holding analogous posts on regular basis in the parent cadre or Department; or

(ii) having three years service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs. 8000-13500/- (pre-revised) or equivalent in the parent cadre or department ; or

(iii) having eight years service in the grade rendered after appointment thereto on a regular basis in the posts in the pay of Rs. 6500-10500/- (pre-revised) or equivalent in the parent cadre or Department and

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26.6.15
(राजीव कुमार)
प्रमुख सचिव
नियुक्ति एवं कार्मिक
उ० प्र० शासन।

4406/VSC/2015
SSCAKS/3001

29.6.15
(संजय कुमार सिंह यादव)
विशेष सचिव
नियुक्ति विभाग
उ० प्र० शासन।

A-T-I
29.6.15

29/06/15

Qualifications:

- (b) possessing the following educational qualifications and experience:
- (i) M.Sc. (Agriculture) from a recognized University or equivalent.
- (ii) Five years experience in the field of Seed Production or Seed Marketing or Seed Certification or Seed Testing or Seed Quality Control or Seed Development Programmes.

[Period of deputation (including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed four years. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding 56 years, as on the closing date of receipt of application.]

2. Administration Account Officer (one post)

General Central Service, Group 'B', Gazetted, (non-ministerial) in Rs. 6,500-200-10,500/- (pre-revised) corresponding to Pay Band-2 of Rs.9300-34800 with Grade Pay of Rs.4600/- on deputation.

Eligibility:

Officers under the Central Government or State Government or Union Territories:

- (a) (i) holding analogous posts on regular basis in the parent cadre or Department; or
- (ii) having five years service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.5500-9000/- (pre-revised) or equivalent in the Parent Cadre or Department; or

Qualifications:

- (b) possessing any one of the following qualifications:
- (i) A pass in the Sub-ordinate Accounts Services or equivalent examination conducted by any one of the organized Accounts Department of the Central Government.
- (ii) Successful completion of training on Cash and Accounts conducted by Institute of Secretarial Training and Management or equivalent and a minimum of four years experience in Cash Account and Budget work.

[Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding 56 years, as on the closing date of receipt of application.]

3. Private Secretary (one post)

General Central Service, Group 'B' Gazetted, (non-ministerial) in Pay Band -2 of Rs.9300-34800 with Grade Pay of Rs.4600/-.

Eligibility:

Officers under the Central Government or State Government or Union Territories Public Sector Undertakings or Agricultural Universities or Recognised Research Institutions or Semi-Government Statutory Autonomous Organisations :-

- (a) (i) holding analogous post in the Stenographer's cadre in the Parent Cadre or Department;
(ii) having five years service in the Stenographer's cadre rendered after appointment thereto on a regular basis in the Pay Band-2, in the scale of pay of Rs. 9300-34800 with grade pay of Rs. 4200/- or equivalent in the parent cadre or Department:.

Note: 1. Officers of only Central Government or State Government or Union territories shall be eligible for consideration for appointment on absorption basis

[Period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation (including short-term contract) shall not be exceeding 56 years as on the closing date of receipt of application.]

Applications (in duplicate) in the enclosed proforma, along with the complete and up to date Confidential Reports (photo copies of the APARs are to be got attested by an officer not below the rank of Under Secretary to the Government of India) and Integrity Certificate of eligible officers who could be spared in the event of their selection may kindly be forwarded to the Under Secretary (Seed), Department of Agriculture and Cooperation, Ministry of Agriculture, Room No.440, Krishi Bhawan, New Delhi-110001 within 60 days from the date of publication of this advertisement in Employment News.

While forwarding the applications, it may also be verified and certified that the particulars furnished by the officers are correct and that no vigilance case is either pending or being contemplated against them and no major/minor penalty has been imposed on them during the last 10 years.

It may also be noted that the applications received without the Confidential Reports, Vigilance Clearance, Integrity Certificate and a statement of major/minor penalty, if any, imposed on the officers during the last 10 years or otherwise found incomplete, he will not be considered.

Yours faithfully,



(Ram Kumar)

Under Secretary to the Govt. of India

Distribution:

1. All Ministries/Department of Govt. of India with the request that these posts may please be given wide publicity in their respective attached and subordinate offices, PSUs, Semi Govt./Autonomous under their administrative control.
2. All Divisional Heads/Director (Personnel)/All Sections/Desk/Units under DAC.
3. Deptt. of AH&D/ICAR/DARE/CACP/Dte. of Economics and Statistics.
4. All attached/ subordinate offices under DAC.
5. NIC, DAC for hoisting on the website.
6. NSC/PPV&FRA/DC(S)/DC(QC)/AC(S) for wider circulation.
7. Director (NSRTC) for wider circulation and also to hoist on the website of NSRTC.
8. Guard File/Spare copies.

PROFORMA

Application for the post of in NSRTC, Varanasi (UP)

1. Name (in block letters) :
2. Date of birth (in Christian era) :
3. Date of retirement under central /
State Government rules :
4. Educational Qualifications :
5. Whether educational and other
qualifications required for the post are
satisfied. If any qualification
has been treated as equivalent to the
one prescribed in the rules, state the
Authority for the same.

Qualifications/experience required

Qualifications/experience possessed by the Officer

Essential :

- (i)
- (ii)
- (iii)

6. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post.

7. Details of employment in the chronological order. Enclose a separate sheet, duly authenticated by your signature if the space below is insufficient.

Office/Instt./ Organization	Post held	From	To	Scale of Pay, Grade Pay and basic pay	Nature of duties performed therein

Contd...2/-

8. Nature of present employment i.e. ad-hoc or temporary or quasi permanent or permanent.
9. In case, the present employment is held on deputation/contract basis, please state:
 - (a) The date of initial appointment
 - (b) Period of appointment on deputation/contract
 - (c) Name of the parent Office/organization to which you belong
10. Additional details about present employment. Please state whether working under:
 - a) Central Government
 - b) State Government
 - c) Autonomous or Statutory Organization
 - d) Public Sector Undertakings
 - e) Universities
 - f) Recognized Research Institutions
 - g) Any other
11. Are you in the revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
12. Basic pay and total emoluments, per month now drawn.
13. Additional information, if any, which you would like to mention in support of your suitability for the post.
Enclose a separate sheet, if the space is insufficient.
14. Whether belonging to SC/ST/OBC
15. Remarks

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the Curriculum vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post .

Date:

Signature of candidate

Place:

Address :

Countersigned

(Employer with Seal)

INTEGRITY CERTIFICATE

After scrutinizing Annual Performance Appraisal Report of Shri/Smt/Ms. _____, who has applied for the post on deputation (istc) or absorption basis, it is certified that his / her integrity is beyond doubt .

(To be signed by an officer of the rank of Deputy Secretary or above)

Name & Office Seal :

Date: _____

VIGILANCE CLEARANCE CERTIFICATE

Certified that no vigilance case or disciplinary proceeding or criminal proceeding is either pending or contemplated against Shri/Smt/Ms. _____, who has applied for the post on deputation (istc) or absorption basis.

(Authorized Signatory)

Name & Office Seal :

Date: _____

NO PENALTY CERTIFICATE

Certified that no major/ minor penalty has been imposed on Shri/Smt/Ms. _____, who has applied for the post on deputation (istc) or absorption basis, during the last ten years.

(Authorized Signatory)

Name & Office Seal :

Date: _____

NO PENALTY CERTIFICATE

This office has no objection to Shri/Smt/Ms. _____ applying for the post of _____ on deputation (istc) or absorption basis. In the event of his/ her selection, he/she will be immediately relieved to take charge of the assignment.

(Authorized Signatory)

Name & Office Seal :

Date: _____