

No: A-12011/5/2015 PERSONNEL

Government of India

Bureau of Civil Aviation Security

'A' Wing, I-III Floor, Janpath Bhavan,

Janpath, New Delhi.

Dated : 25.05.2015

Subject: **श्रीवास्तव**
Security Filling up of one post of Senior Peon in the Bureau of Civil Aviation Security on absorption basis.

One post of Senior Peon (General Central Service Group 'C' non-Gazetted) in the Pay Band-1 (Rs. 5,200-20,200) with Grade Pay of Rs.1800/- is to be filled up on absorption basis in the Bureau. The selected person will be liable to be posted anywhere in India or abroad. The post is to be filled up on absorption basis from Daftries /Sr. Peons in the Ministries / Departments of Government of India or peons in the Ministries/Departments of Government of India with at least 3 years' regular service in the grade.

2. The selected candidate will be governed by the terms and conditions of deputation laid down in the Ministry of Personnel, Public Grievances & Pensions (Deptt. Of Personnel and Training) O.M. No. 6/8/2009-Estt. (Pay-II) dated 17.06.2010 as amended from time to time. He will have the option to either draw pay in the scale of pay applicable to him in his parent organization plus deputation duty allowance or have his pay fixed in the scale of pay applicable to the above mentioned post.

3. The Bio-data, in the prescribed format (in duplicate), of suitable candidates may be forwarded along with the following documents, within 60 days from the date of publication of this circular in the 'Employment News'.

4. List of essential documents to be attached with the Bio-data:-

- i) Vigilance Clearance Certificate;
- ii) Integrity Certificate;
- iii) List of penalties (Major/Minor) imposed, if any, during the last ten years;

4967/PS/2015
 JS (S) 117-1
 3-6-15
 (राजीव कुमार)
 प्रमुख सचिव
 नियुक्ति एवं कार्यात्मक
 उपप्रो शासन

2810/PS/2015
 JS (ARS) 10-1
 4.6.15
 (राजीव कुमार)
 प्रमुख सचिव
 नियुक्ति एवं कार्यात्मक
 उपप्रो शासन

05/06/15

iv) PARs dossier or PARs/APARs for the last five years (It may be noted that the photo stat copies of PARs should be attested by an officer not below the rank of Under Secretary to the government of India or equivalent on each page).

Important Note: Incomplete applications and applications forwarded without the complete set of essential documents listed above, shall be rejected.

5. Candidate who apply for the post will not be allowed to withdraw their candidatures subsequently.

Rakhee Sadhu

(Rakhee Sadhu)
Dy. Director (Pers)
Tele: 23718561

1. All Ministries/Departments of Govt. of India.
2. Joint Secretary (Admn.), Central Board of Excise and Customs, Deptt. of Revenue, North Block, New Delhi.
3. Joint Secretary (Admn.), Central Board of Direct Taxes, Deptt. of Revenue, North Block, New Delhi.
4. The Secretary, Cabinet Secretariat, Bikaner House Annexe, Shahjahan Road, New Delhi-110011.
5. Director, Intelligence Bureau, North Block, New Delhi.
6. Director, Central Bureau of Investigation, CGO Complex, Lodhi Road, New Delhi.
7. Chief Secretaries of all States/UTs.
8. The Regional Dy. Commissioner of Security, Bureau of Civil Aviation Security, New Delhi, Mumbai, Kolkata, Chennai, Amritsar, Ahmedabad, Guwahati and Hyderabad
9. Ministry of Civil Aviation Sh. S.V. Ramana, U.S(AS) .
10. NIC, BCAS (with request to upload the circular on the website.)

BIODATA PROFORMA

Post Applied for: Junior Clerk.

- 1. Name (in block letters)
- 2. Address.....
 - (i) Permanent address:
 - (ii) Address for communication:.....
 - (iii) Email ID:.....
 - (iv) Phone No.....
 - (v) Fax No:.....
- 3. Date of Birth (in Christian Era).....
- 4. Date of retirement under Central/State Government rules.....
- 5. Educational Qualifications.....

6. Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)

	Qualification/experience required	Qualification/experience possessed by the officer
Essential		
Desired		

7. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.

8. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Office/Instt/Organisation	Post	From	To	Scale of pay and basic pay	Nature of duties.

9. Nature of present employment i.e. adhoc
or temporary or quasi permanent or
permanent.

10. In case the present employment is held on deputation/contract basis please state:

- i) The date of initial appointment
- ii) Period of appointment on deputation/contract
- iii) Name and address of the parent office/organization to which you belong

11. Additional details about present employment please state whether working under:-

- a) Central Govt. b) State Govt. c) Union Territory d) Central Police Organisation

12. Are you in the Revised scale of pay?

If yes, give the date from which the
revision took place and also
indicate the pre-revised scale.

13. Basic Pay and total emoluments per month now drawn.

14. Additional information, if any, which you would like to mention in support of your suitability for the post, enclose a separate sheet, if the space is insufficient.

15. Whether belongs to SC/ST
16. Choice of Place of Posting (indicate 3 preferences)
17. Remarks.

Signature of the applicant

Address: _____

CERTIFICATE TO BE GIVEN BY HEAD OF OFFICE OF THE APPLICANT

- 1 It is certified that the particulars furnished by the officer are correct.
- 2 It is certified that no disciplinary/vigilance case is pending or contemplated against the applicant and he is clear from the vigilance angle.
- 3 His integrity is certified.
- 4 It is certified that no major or minor penalties have been imposed on the officer during the last 10 years.

(Head of Office)